

MINUTES of the MEETING of the ERIE COUNTY WATER AUTHORITY held in the office, 295 Main Street, Room 350, Buffalo, New York, on the 20th day of August, 2015.

PRESENT: Earl L. Jann, Chairman
Jerome D. Schad, Vice Chairman
Robert N. Anderson, Treasurer
Joseph T. Burns, Secretary to the Authority
Robert J. Lichtenthal, Jr., Deputy Director
Robert F. Gaylord, Executive Director
Wesley C. Dust, Executive Engineer
Karen A. Prendergast, Comptroller
Jacqueline Mattina, Deputy Associate Attorney
Ashley W. Johnson, Deputy Associate Attorney
Ronald P. Bennett, Associate Attorney
Paul H. Riester, Director of Administration
Paul Whittam, Director of Water Quality
John Mogavero, Chemist/Chief WTPO
Daniel J. NeMoyer, Director of Human Resources
Anthony Alessi, Claims Rep/Risk Manager

ATTENDEES:

CALL TO ORDER

PLEDGE TO THE FLAG

I. - ROLL CALL

II. - READING OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to waive the reading of the Minutes of the Meeting held on Thursday, August 6, 2015.

III. - APPROVAL OF MINUTES

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the Minutes of the Meeting held on Thursday, August 6, 2015.

IV. - REPORTS

- A) SECRETARY**
- B) LEGAL**

- C) FISCAL**
- D) OPERATIONS**
- E) HUMAN RESOURCES**
- F) AUDIT COMMITTEE**
- G) GOVERNANCE COMMITTEE**
- H) FINANCE COMMITTEE**

V. - COMMUNICATIONS AND BILLS

ITEM 1 - Creation and/or Amendment of Master Purchase Orders:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve the creation and/or amendment of Master Purchase Order Nos. as attached and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 1

CPO1562

Erie County Water Authority
Purchasing System
Master Purchase Order Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 1

Item No.	Master Number	P/O Vendor	Description and	Date	Amount
1	2014030		REFLECTIVE SAFETY VEST	8/10/2015	.00
	Amn # 1		EXTEND MPO FOR 1 YEAR		
			CAMPIONE SAFETY		
			* New MPO thru effective date: 9/30/2016 (Original 9/30/2015)		

Report Totals: 1 .00 **

ITEM 2 - Master Purchase Order Releases, Purchase Orders and Purchase Order Amendments:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve for payment of Master Purchase Order Nos., Purchase Order Nos. and Purchase Order Amendments as attached after certification by the Comptroller that the orders are in accordance with the quotations and that the Director of Administration be authorized to execute the above and all associated documents after certifying that they are in conformity with applicable laws and the Authority's By-Laws and Purchasing Guidelines, Policies and Procedures.

ITEM 2

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 1

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.1	0052-15	8	012 053 7532 003 ELLICOTT SQ. AUG.2015 ERIE COUNTY WATER AUTHORITY AT&T (ATLANTA GA) POB 105068 Effective 1/01/2015 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,100.00 410.03 689.97	8/17/2015	51.14
1.2	0520-15	7	DIAL SAFETY SHOES ERIE COUNTY WATER AUTHORITY DIAL SAFETY EQUIPMENT INC Effective 4/01/2015 Thru 3/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 6,000.00 1,215.68 4,784.32	8/17/2015	135.10
1.3	0609-EE5	19	CONT-EE-005 - SERVICES ENDING 8/01/15 ENG DEPT - GEOGRAPHIC INFORMATION SYSTEM CONSULTANT ECOLOGY AND ENVIRONMENT INC Effective 1/01/2014 Thru 3/31/2017 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 450,000.00 185,077.50 264,922.50	8/17/2015	5,423.00
1.4	0685-15	3	TOWN OF EVANS SURCHARGE QTR.END 7/31/15 CUSTOMER SERVICE & BILLING TOWN OF EVANS Effective 1/01/2015 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,000,000.00 631,228.63 368,771.37	8/17/2015	251,153.30
1.5	0962-HT005	62	COMPUTER SER. FOR JULY 2015 DATA PROCESSING HI-TECH SERVICES INC (LACKAWANNA) Effective 6/01/2010 Thru 5/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,975,650.00 1,625,842.50 349,807.50	8/17/2015	25,693.50
1.6	1053-13CL	74	LIQUID CHLORINE 8/12/2015 STURGEON PT. JCI JONES CHEMICALS (CALEDONIA NY) Effective 1/01/2013 Thru 12/31/2015 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 477,900.00 357,894.00 120,006.00	8/17/2015	5,310.00

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 2

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.7	1053-15	58	CAUSTIC SODA VAN DE WATER 8/6/15 JCI JONES CHEMICALS INC Effective 11/01/2013 Thru 10/31/2015 Master P/O Amt Total Releases Open Amount 648,240.00 383,428.12 264,811.88	8/17/2015 CHEMICAL CONTRACT	6,418.16
1.8	1101-14	123	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 448,230.55 151,769.45	8/17/2015	28,068.25
1.9	1101-14	124	WATER MAIN MATERIALS CONT. ECMA K & S CONTRACTORS SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 462,035.50 137,964.50	8/17/2015	13,804.95
1.10	1214-14	81	WATER MAIN MATERIALS CONT. ECMA LOCK CITY SUPPLY INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 444,503.27 155,496.73	8/17/2015	387.70
1.11	1401-15	184	4801-292-11 BOSTON PUMP STN. JULY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 58,857.22 91,132.78	8/17/2015 NEW YORK STATE CONTRACT	18.59
1.12	1401-15	185	5945-758-09 E HILL PUMP STATION JULY '15 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 58,895.73 91,104.27	8/17/2015 NEW YORK STATE CONTRACT	28.51

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 3

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.13	1401-15	186	3942-674-02 BROADWAY PUMP STN. JULY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 58,914.98 91,085.02	8/17/2015 NEW YORK STATE CONTRACT	19.25
1.14	1401-15	187	5799-499-04 HARRIS HILL PUMP JULY 2015 ECMA NATIONAL FUEL Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 150,000.00 58,932.91 91,067.09	8/17/2015 NEW YORK STATE CONTRACT	17.93
1.15	1407-15	235	1001-0073-285 WOHLHUETER TANK JULY 2015 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 171,936.53 158,063.47	8/17/2015	117.41
1.16	1407-15	236	1001-0113-479 BROADWAY PUMP STN JULY'15 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 174,534.27 155,465.73	8/17/2015	2,597.74
1.17	1407-15	237	1001-0112-091 WILLIAM ST PUMP ST JULY'15 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 177,598.36 152,401.64	8/17/2015	3,064.09
1.18	1407-15	238	1001-8504-711 TREVETT RD TANK JULY 2015 ECMA NYSEG Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 330,000.00 177,645.14 152,354.86	8/17/2015	46.78

8/20/15

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 4

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.19	1411-15	101	716-856-3098 E/S SWITCHBOARD AUGUST 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 13,009.11 112,990.89	8/17/2015	227.03
1.20	1411-15	102	716-648-1422 GUENTHER PUMP STATION AUG. ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 13,034.15 112,965.85	8/17/2015	25.04
1.21	1411-15	103	716-873-8887 VOW RAW WATER AUGUST 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 13,086.57 112,913.43	8/17/2015	52.42
1.22	1411-15	104	716-873-8884 VAN DE WATER AUGUST 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 13,215.41 112,784.59	8/17/2015	128.84
1.23	1411-15	105	716-856-9387 POTS LINE @ E/S AUGUST 2015 ECMA VERIZON (P O BOX 15124) Effective 1/01/2015 Thru 12/21/2015 Master P/O Amt Total Releases Open Amount 126,000.00 13,240.92 112,759.08	8/17/2015	25.51
1.24	1415-15	154	60438-48108 STURGEON POINT JULY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 466,069.64 533,930.36	8/17/2015	41,809.01

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 5

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.25	1415-15	155	03449-08103 HAMBURG PUMP STAT JULY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 467,980.55 532,019.45	8/17/2015	1,910.91
1.26	1415-15	156	38175-45111 TX & LANG METER PIT JUNE'15 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 468,009.28 531,990.72	8/17/2015	28.73
1.27	1415-15	157	02863-38109 PINE HILL PUMP STN JULY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 471,244.20 528,755.80	8/17/2015	3,234.92
1.28	1415-15	158	73875-45125 VETERAN'S PARK PUMP JULY'15 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 472,567.84 527,432.16	8/17/2015	1,323.64
1.29	1415-15	159	16749-39104 LAKEVIEW PUMP STN JULY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 472,598.82 527,401.18	8/17/2015	30.98
1.30	1415-15	160	09930-16005 EDEN RD #1 VIOLET PKWY JULY ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 472,660.16 527,339.84	8/17/2015	61.34

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 6

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.31	1415-15	161	09470-06000 EDEN SITE #2 PUMP STN JULY ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 472,988.39 527,011.61	8/17/2015	328.23
1.32	1415-15	162	70886-98101 EDEN SITE #1 PUMP STN JULY ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 474,901.68 525,098.32	8/17/2015	1,913.29
1.33	1415-15	163	54686-94103 EDEN SITE #4 STANDPIPE JULY ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 474,924.96 525,075.04	8/17/2015	23.28
1.34	1415-15	164	26221-13019 KULP RD TANK JULY 2015 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 475,006.92 524,993.08	8/17/2015	81.96
1.35	1415-15	165	05431-32010 JENNINGS RD PUMP STN JULY '15 ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 475,245.00 524,755.00	8/17/2015	238.08
1.36	1415-15	166	06486-98104 EDEN SITE #3 SCHREIBER JULY ECMA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 475,460.46 524,539.54	8/17/2015	215.46

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 7

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.37	1415-15	167	11911-42016 COLVIN TANK JULY 2015 ECWA NATIONALGRID (POB 11742 NEWARK) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,000,000.00 476,155.02 523,844.98	8/17/2015	694.56
1.38	1580-15	8	POSTAGE PERMIT FOR 2015 #04437-001 ECWA POSTMASTER BUFFALO NEW YORK (4437) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 69,000.00 24,427.39 44,572.61	8/17/2015	809.62
1.39	1903-15EL	7	ELLCOTT SQUARE ELECTRICITY - 2015 ELLCOTT SQUARE, 10 ELLCOTT SQ. COURT 10 ELLCOTT SQUARE COURT (ELECTRICITY) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 55,000.00 18,236.37 36,763.63	8/17/2015	2,800.56
1.40	2013012	59	CARBON DIOXIDE EQUIP. RENTAL JULY 2015 VAN DE WATER PLANT IRISH CARBONIC & WELDING CORP Effective 10/28/2013 Thru 10/27/2016 Master P/O Amt Total Releases Open Amount 8,000.00 4,859.69 3,140.31	8/17/2015	50.00
1.41	2014011	53	E.S.CABLE ACCT.#202-210981901-001 AUG'15 SERVICE CENTER - ESB TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017 Master P/O Amt Total Releases Open Amount 247,640.00 82,082.63 165,557.37	8/17/2015 NEW YORK STATE CONTRACT	98.81
1.42	2014011	54	EL.SQ PHONE & SC TO EL PT TO PT AUG.2015 SERVICE CENTER - ESB - WINDOM TIME WARNER CABLE (P.O.BOX 70872) Effective 5/23/2014 Thru 5/22/2017 Master P/O Amt Total Releases Open Amount 247,640.00 82,903.22 164,736.78	8/17/2015 NEW YORK STATE CONTRACT	820.59

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 8

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.43	2014027	15	BACKGROUND CHECKS ECMA EMPLOYEE BACKGROUND CHECKS BUFFALO PROTECTION & INVESTIGATION, INC Effective 9/01/2014 Thru 8/31/2015 Master P/O Amt Total Releases Open Amount 5,000.00 2,565.00 2,435.00	8/17/2015	135.00
1.44	2014029	34	TIRES-SERVICES VARIOUS ECMA VEHICLES MC CARTHY TIRE SERVICE CO. Effective 9/16/2014 Thru 9/15/2016 Master P/O Amt Total Releases Open Amount 18,000.00 3,816.15 14,183.85	8/17/2015	91.14
1.45	2014029	35	TIRES-SERVICES VARIOUS ECMA VEHICLES MC CARTHY TIRE SERVICE CO. Effective 9/16/2014 Thru 9/15/2016 Master P/O Amt Total Releases Open Amount 18,000.00 3,923.29 14,076.71	8/17/2015	107.14
1.46	2015002	10	HALOGEN VALVE YEARLY CERTIFICATION STURGEON POINT PERTECH INC Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 7,500.00 2,367.56 5,132.44	8/17/2015	183.39
1.47	2015003	29	GOODYEAR TIRES VARIOUS ECMA VEHICLES GOODYEAR SERVICE STORES (WALDEN AVE) Effective 11/01/2014 Thru 5/15/2016 Master P/O Amt Total Releases Open Amount 40,000.00 29,835.46 10,164.54	8/17/2015 NONE	3,180.42
1.48	2015004	28	VARIOUS SIGNS AND BARRICADES ROAD WORK LOCATIONS US TRAFFIC CONTROL, INC. Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 250,000.00 193,969.85 56,030.15	8/17/2015	4,791.00

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 9

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.49	2015010	47	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 Master P/O Amt Total Releases Open Amount 9,999.00 2,531.78 7,467.22	8/17/2015	206.62
1.50	2015010	48	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 Master P/O Amt Total Releases Open Amount 9,999.00 2,534.70 7,464.30	8/17/2015	2.92
1.51	2015010	49	AUTO PARTS -CAR QUEST/ADVANCE AUTO PARTS VEHICLE MAINTENANCE ADVANCE AUTO PARTS PROFESSIONAL Effective 2/01/2015 Thru 6/27/2017 Master P/O Amt Total Releases Open Amount 9,999.00 2,593.26 7,405.74	8/17/2015	58.56
1.52	2015015	6	SODIUM HYPOCHLORITE BOOSTER STATIONS BISON LABORATORIES INC Effective 5/01/2015 Thru 4/30/2016 Master P/O Amt Total Releases Open Amount 9,999.00 1,232.00 8,767.00	8/17/2015	360.00
1.53	2030-15	28	DELIVERY SERVICES 2015 STURGEON POINT UNITED PARCEL SERVICE Effective 1/01/2015 Thru 3/20/2016 Master P/O Amt Total Releases Open Amount 5,000.00 1,435.41 3,564.59	8/17/2015 NEW YORK STATE CONTRACT	54.47
1.54	2054-15	3	VILL. WILLIAMSVILLE SURCHG.QTR END 7/31 CUSTOMER SERVICE AND BILLING VILLAGE OF WILLIAMSVILLE Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 300,000.00 161,155.59 138,844.41	8/17/2015	71,470.84

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 10

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.55	2057-14	66	WATER MAIN MATERIALS CONT. ECMA THE VELLAND CORPORATION Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 394,505.33 205,494.67	8/17/2015 ECMA SUPPLIER CONTRACT	810.00
1.56	2057-14	67	WATER MAIN MATERIALS CONT. ECMA THE VELLAND CORPORATION Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 600,000.00 415,325.33 184,674.67	8/17/2015 ECMA SUPPLIER CONTRACT	20,820.00
1.57	2604-15MAT	25	DOOR MAT SERVICE ES 7/13/15 SERVICE CENTER, SP, VDM, AND ES CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 10,000.00 1,257.13 8,742.87	8/17/2015	7.41
1.58	2604-15MAT	26	DOOR MAT SERVICE SC 8/10/15 SERVICE CENTER, SP, VDM, AND ES CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 10,000.00 1,382.98 8,617.02	8/17/2015	125.85
1.59	2604-15MAT	27	DOOR MAT SERVICE SP 8/12/15 STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 10,000.00 1,422.50 8,577.50	8/17/2015	39.52
1.60	2604-15UNI	120	TOWEL, UNIFORM SERVICE CONTROL 8/03/15 ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,153.63 64,846.37	8/17/2015 NONE	124.72

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/201
Page 11

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.61	2604-15UNI	122	TOMEL. UNIFORM SERVICE VDM & WQ ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,345.96 64,654.04	8/06/15 8/17/2015 NONE	99.27
1.62	2604-15UNI	123	TOMEL. UNIFORM SERVICE METER ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,417.06 64,582.94	8/10/15 8/17/2015 NONE	71.10
1.63	2604-15UNI	124	TOMEL UNIFORM SERVICE AUTO MECH ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,453.86 64,546.14	8/10/15 8/17/2015 NONE	36.80
1.64	2604-15UNI	125	TOMEL. UNIFORM SERVICE CONTROL ECMA CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,578.58 64,421.42	8/10/15 8/17/2015 NONE	124.72
1.65	2604-15UNI	126	UNIFORM SERVICE STURGEON POINT STURGEON POINT CINTAS CORPORATION (5740 GENESEE LANC Effective 2/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 75,000.00 10,671.64 64,328.36	8/12/15 8/17/2015 NONE	93.06
1.66	2642-15	6	MAINTENANCE CONTRACT ECMA OWNED COPIER ECMA SERVICE CENTER COPIER FAX BUSINESS TECHNOLOGIES INC Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 1,100.00 49.11 1,050.89	8/17/2015	5.95

8/20/15

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 12

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.67	4121-14	80	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 200,000.00 115,202.50 84,797.50	8/17/2015	4,200.99
1.68	4121-14	81	WATER MAIN MATERIALS CONT. ECWA EVERETT J PRESCOTT INC (BLASDELL, NY) Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 200,000.00 115,247.50 84,752.50	8/17/2015	45.00
1.69	4794-15	3	LEGAL SERVICES AS NEEDED IN 2015 LEGAL BARCLAY DAWSON Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 20,000.00 1,050.00 18,950.00	8/17/2015	280.00
1.70	4988-15	11	SAF-GARD SHOES ERIE COUNTY WATER AUTHORITY SAF-GARD SAFETY SHOE COMPANY Effective 4/01/2015 Thru 3/31/2016 Master P/O Amt Total Releases Open Amount 15,000.00 6,984.97 8,015.03	8/17/2015	264.12
1.71	5046-15	22	REDWING SAFETY SHOES ERIE COUNTY WATER AUTHORITY RED WING SHOES (TONAWANDA) Effective 3/15/2015 Thru 3/31/2016 Master P/O Amt Total Releases Open Amount 10,000.00 4,746.88 5,253.12	8/17/2015	125.99
1.72	5228-15	8	MAINTENANCE AGREEMENT FOR RADIO SYSTEM VARIOUS LOCATIONS FOR VEHICLES FM COMMUNICATIONS INC Effective 4/01/2015 Thru 3/31/2017 Master P/O Amt Total Releases Open Amount 90,332.00 7,010.38 83,321.62	8/17/2015	1,318.00

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 13

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.73	5291-HP77A	11	MP-77A, PAYMENT NO. 11, THROUGH 7/31/15 VAN DE WATER PLANT AND BALL STATION FREY ELECTRIC CONSTRUCTION CO INC Effective 5/29/2014 Thru 3/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,990,000.00 1,513,273.60 476,726.40	8/17/2015 CONTRACTOR	180,975.00
1.74	5658-16	210	PUMP 1 MOTOR REPLACEMENT EDEN 1 STATION O'CONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2014 Thru 5/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,468,450.00 863,858.24 604,591.76	8/17/2015 CONTRACTOR	3,602.83
1.75	5658-16	213	RAW WATER MICROWAVE & TRANSFER SWITCH VAN DE WATER O'CONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2014 Thru 5/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,468,450.00 897,602.78 570,847.22	8/17/2015 CONTRACTOR	19,451.63
1.76	5658-16	214	TEST SKV VACUUM BREAKERS BALL STATION O'CONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2014 Thru 5/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,468,450.00 898,993.58 569,456.42	8/17/2015 CONTRACTOR	1,390.80
1.77	5658-16	224	LIGHTING REPAIRS ELLICOTT SQUARE O'CONNELL ELECTRIC CO (BUFFALO) Effective 6/01/2014 Thru 5/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 1,468,450.00 907,426.21 561,023.79	8/17/2015 CONTRACTOR	239.40
1.78	5674-16-#2	12	RESTORATION REPAIRS - AREA #2 ECMA OCCHINO CORP Effective 4/01/2014 Thru 12/31/2016 <u>Master P/O Amt</u> <u>Total Releases</u> <u>Open Amount</u> 2,561,750.30 1,339,109.37 1,222,640.93	8/17/2015 RESTORATION CONTRACT	186,482.46

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 14

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.79	5905-16	101	RECORDS MANAGEMENT SERV ECWA RECORDS MANAGEMENT(2007-2015) IRON MOUNTAIN RECORDS MANAGEMENT Effective 2/01/2007 Thru 1/31/2016 Master P/O Amt Total Releases Open Amount 180,000.00 92,836.47 87,163.53	8/17/2015 CONSULTANT	789.73
1.80	6171-12	65	GENERAL CLEANING - SERVICE CENTER SERVICE CENTER/LAB 36 MONTHS K&K JANITORIAL SERVICE Effective 9/01/2012 Thru 8/31/2016 Master P/O Amt Total Releases Open Amount 309,035.20 219,967.70 89,067.50	8/17/2015 CONTRACTOR	5,428.00
1.81	6209-15	7	POLYALUMINUM CHLORIDE COAGULANT ST. POINT 8/11/2015 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 Master P/O Amt Total Releases Open Amount 679,592.63 36,902.16 642,690.47	8/17/2015	4,964.80
1.82	6209-15	8	POLYALUMINUM CHLORIDE COAGULANT VDW PLANT 8/13/15 KEMIRA WATER SOLUTIONS INC Effective 7/01/2015 Thru 6/30/2017 Master P/O Amt Total Releases Open Amount 679,592.63 43,972.72 635,619.91	8/17/2015	7,070.56
1.83	6449-15	107	GROUP DT-5541 GHI DENTAL AUGUST 2015 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,498,650.47 2,501,349.53	8/17/2015	699.47
1.84	6449-15	108	GROUP DT-5542 GHI DENTAL AUGUST 2015 ECWA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,498,885.69 2,501,114.31	8/17/2015	235.22

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 15

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.85	6449-15	109	GROUP DT-5541 & DT-5542 INV #ECMAD073115 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,500,639.69 2,499,360.31	8/17/2015	1,754.00
1.86	6449-15	110	GROUP 00400674 08/03/15-08/09/15 ECMA PS081103 LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,524,153.19 2,475,846.81	8/17/2015	23,513.50
1.87	6449-15	111	BCBS MONTHLY PREMIUM - AUGUST 2015 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,547,896.91 2,452,103.09	8/17/2015	23,743.72
1.88	6449-15	112	GROUP DT-5541 & DT-5542 INV #ECMAD080815 ECMA LABOR-MANAGEMENT HEALTHCARE (DIRECT DEP) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 5,000,000.00 2,549,372.91 2,450,627.09	8/17/2015	1,476.00
1.89	6449-15LMH	8	LMH ADMINISTRATIVE FEES 2015-AUGUST HUMAN RESOURCES LABOR-MANAGEMENT HEALTHCARE (ADMIN FEE) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 50,000.00 31,360.91 18,639.09	8/17/2015	3,913.57
1.90	6513-14	26	BILL PRINTING, PRESENTATION & PAYMENT CUSTOMER BILLS JULY 2015 MATRIX IMAGING SOLUTIONS INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 237,160.00 168,075.11 69,084.89	8/17/2015	6,652.50

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 16

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.91	6513-14	27	POSTAGE REIMBURSEMENT CUSTOMER BILLS MATRIX IMAGING SOLUTIONS INC Effective 1/01/2014 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 237,160.00 169,007.78 68,152.22	8/17/2015	932.67
1.92	6566-15	8	SUN LIFE FINANCIAL AUGUST 2015 ECMA SUN LIFE FINANCIAL Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 72,000.00 39,795.23 32,204.77	8/17/2015	5,079.26
1.93	7041-16	27	2013-2016 MAINTENANCE AGREEMENT-8/2015 SCADA HSQ TECHNOLOGY Effective 6/01/2013 Thru 5/31/2016 Master P/O Amt Total Releases Open Amount 144,528.00 97,146.00 47,382.00	8/17/2015	3,598.00
1.94	7722-WSA09	12	CONT-WSA9, ENGR SVC THRU 7/25/15 CONST DEPT - WATER SYSTEM IMPROVEMENTS WM SCHUTT & ASSOCIATES PC Effective 10/01/2014 Thru 9/30/2016 Master P/O Amt Total Releases Open Amount 209,834.00 144,529.11 65,304.89	8/17/2015 CONSULTANT	20,447.19
1.95	7736-14	18	PROVIDE COLLECTION SERVICES CUSTOMER SERVICE SECURITY CREDIT SYSTEMS INC Effective 3/01/2014 Thru 3/15/2017 Master P/O Amt Total Releases Open Amount 30,000.00 14,302.95 15,697.05	8/17/2015	660.18
1.96	8026-15-#1	4	SMALL SERVICES CONTRACT- AREA NO.1 ECMA SERVICE AREA NO.1 (NORTH AREA) NICHOLS LONG & MOORE CONST CORP Effective 2/01/2015 Thru 8/31/2017 Master P/O Amt Total Releases Open Amount 2,184,125.00 328,489.55 1,855,635.45	8/17/2015	88,133.87

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 17

Section: 1 Master P/O Releases

Item No.	Master P/O Number	Rel No.	Description and Vendor	Date	Amount
1.97	8128-15	36	POSTAGE 2015 08/05/15-08/10/15 ECMA THE UNITED STATES POSTAL SERV (MATRIX) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 370,000.00 213,770.19 156,229.81	8/17/2015	6,227.47
1.98	8498-15	3	CITY OF TONAWANDA SURCHG.QTR END 7/31/15 CUSTOMER SERVICE & BILLING CITY OF TONAWANDA (SURCHARGE REPORT) Effective 1/01/2015 Thru 12/31/2015 Master P/O Amt Total Releases Open Amount 300,000.00 140,134.40 159,865.60	8/17/2015	51,212.71
1.99	8511-15	19	CUST #91544 S/CTR & VUKELIC JULY 2015 ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 31,228.90 368,771.10	8/17/2015 NEW YORK STATE CONTRACT	33.08
1.100	8511-15	20	CUST #91544 VAN DE WATER JULY 2015 ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 31,240.16 368,759.84	8/17/2015 NEW YORK STATE CONTRACT	11.26
1.101	8511-15	21	CUST #91544 STURGEON POINT JULY 2015 ECMA NATIONAL FUEL RESOURCES, INC. Effective 1/01/2015 Thru 12/31/2016 Master P/O Amt Total Releases Open Amount 400,000.00 31,255.36 368,744.64	8/17/2015 NEW YORK STATE CONTRACT	15.20

Total Master P/O Releases: 101 1,157,256.29

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 18

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.1	AEG15-0019	OFFICE SUPPLIES INFORMATION SERVICES OFFICE DEPOT INC	8/17/2015 NONE	160.93
2.2	AEG15-0020	OFFICE SUPPLIES INFORMATION SERVICES AND RECORDS MGMT STAPLES ADVANTAGE (STATE CONTRACT)	8/17/2015 NEW YORK STATE CONTRACT	472.90
2.3	BS15-00018	SPARE PARTS FOR WTP LIMITORQUE ACTUATORS BOTH WATER TREATMENT PLANTS NORTHCOAST INSTRUMENTS DIV OF FCX PERF	8/17/2015	2,393.00
2.4	GJL15-0106	DOOR ACCESS SERVICE REPAIR SERVICE CENTER STANLEY SECURITY SOLUTIONS	8/17/2015 NEW YORK STATE CONTRACT	103.80
2.5	GJL15-0107	DOOR ACCESS SERVICE REPAIR SERVICE CENTER STANLEY SECURITY SOLUTIONS	8/17/2015	293.20
2.6	GJL15-0109	TONER FOR INFOPRINT 1567 COLOR PRINTER ECMA PRO BUSINESS SUPPLY	8/17/2015	1,036.00
2.7	GJL15-0110	TONER FOR IFP 1832/1872 PRINTERS ECMA PRO BUSINESS SUPPLY	8/17/2015	952.00
2.8	GJL15-0111	RUN DATA LINE AT ELLICOTT SQUARE COMPUTER ROOM AT ES ELLICOTT GROUP LLC	8/17/2015	484.00
2.9	JAT15-0024	AFSCHE DBL PAYMENT 7/1/2014 - 7/01/2015 PAYROLL PAYROLL REPORT STATEMENT THE STATE INSURANCE FUND	8/17/2015	125.91
2.10	JAT15-0025	EZ-PASS NOTICE ECMA NEW YORK STATE THRUWAY AUTHORITY	8/17/2015	8.00

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 19

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.11	JMW15-0197	MUELLER SEAT WRENCH AND ACCESSORIES REPAIR OF FIRE HYDRANTS MARTISCO CORPORATION	8/17/2015	2,760.00
2.12	JMW15-0198	DIGGING BAR LINE MAINTENANCE BLAIR SUPPLY CORPORATION	8/17/2015	573.00
2.13	JMW15-0200	TOOLS, MISCELLANEOUS ECMA GRAINGER (BUFFALO)	8/17/2015	306.00
2.14	JMW15-0202	RAZORBACK ASPHALT RAKE LINE MAINTENANCE MSC INDUSTRIAL SUPPLY CO INC	8/17/2015	676.68
2.15	JMW15-0203	WATER MAIN MATERIALS LINE MAINTENANCE LOCK CITY SUPPLY INC	8/17/2015	420.00
2.16	JMW15-0204	1-1/2" DROP IN GASKETS METER SHOP LOCK CITY SUPPLY INC	8/17/2015	300.00
2.17	JMW15-0205	TOOLS, MISCELLANEOUS LINE MAINTENANCE MSC INDUSTRIAL SUPPLY CO INC	8/17/2015 NEW YORK STATE CONTRACT	848.70
2.18	JMW15-0206	SMALL ENGINE PARTS SMALL ENGINE REPAIR BISON SCAFFOLD & MASONS SUPPLY	8/17/2015	544.32
2.19	JMW15-0208	REPAIR ON 42" MAIN STURGEON POINT LOCK CITY SUPPLY INC	8/17/2015	35,755.89
2.20	JMW15-0209	TOOLS, MISCELLANEOUS ECMA FASTENAL COMPANY	8/17/2015 NEW YORK STATE CONTRACT	1,114.27

8/20/15

CPO2562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 20

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.21	JTM15-0015	ENCLOSURES FOR TOWER LIGHT, VALVES, ETC TOWER LIGHTS (SAM, ETC) MISC JUNCTIONS REXEL INC (505 DUKE RD #400	8/17/2015	3,708.75
2.22	LJM15-0086	INORGANIC CHEMICALS WATER QUALITY PACE ANALYTICAL SERVICES INC	8/17/2015	210.00
2.23	LJM15-0089	ASBESTOS ANALYSIS WATER QUALITY ENSL ANALYTICAL INC (DEPEW NY)	8/17/2015	475.00
2.24	PDM15-0083	PUMP BEARINGS ITT PUMPS AT WINDOM STATION 1-4 ACHE BEARINGS CORP	8/17/2015	2,160.00
2.25	RFB15-0096	POTASSIUM PERMANGANATE PUMP PARTS CHEMICAL FEED PERTECH INC	8/17/2015	308.00
2.26	RFB15-0097	LIGHTS STURGEON POINT DIVAL SAFETY EQUIPMENT INC	8/17/2015	148.65
2.27	SAJ15-0005	SERVICE CENTER ROOF SERVICE CENTER THE GARLAND COMPANY, INC.	8/17/2015	250.00
2.28	SDB15-0373	VEHICLE TOWING LINE MAINT. RUSINIAXS SERVICE INC	8/17/2015 ERIE COUNTY CONTRACT	103.00
2.29	SDB15-0374	MISC SUPPLIES LINE MAINT. FASTENAL COMPANY (PO BOX 1286)	8/17/2015 NEW YORK STATE CONTRACT	5.48
2.30	SDB15-0375	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	8/17/2015 NONE	381.64

8/20/15

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 21

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.31	SDB15-0376	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	8/17/2015 NONE	251.40
2.32	SDB15-0377	VEHICLE REPAIRS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	8/17/2015 ERIE COUNTY CONTRACT	2,720.78
2.33	SDB15-0378	VEH. PARTS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	8/17/2015 ERIE COUNTY CONTRACT	71.64
2.34	SDB15-0379	VEHICLE PARTS/SUPPLIES LINE MAINT MUMAY BUFFALO	8/17/2015 NONE	37.61
2.35	SDB15-0382	VEH. PARTS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	8/17/2015 ERIE COUNTY CONTRACT	88.38
2.36	SDB15-0384	SPRING REPAIRS LINE MAINT. BUFFALO SPRING & EQUIPMENT CO	8/17/2015 ERIE COUNTY CONTRACT	313.10
2.37	SDB15-0385	VALVE TURNER UPGRADE TRUCK VALVE TURNER E.H.WACHS	8/17/2015 NONE	566.85
2.38	SDB15-0386	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	8/17/2015 NONE	56.75
2.39	SDB15-0387	VEH. PARTS LINE MAINT. DELACY FORD INC (TRANSIT RD ELMA)	8/17/2015 ERIE COUNTY CONTRACT	116.26
2.40	SDB15-0388	WINDOW REPLACEMENT LINE MAINT. SAFELITE FULFILLMENT INC	8/17/2015 ERIE COUNTY CONTRACT	161.37

8/20/15

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 22

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.41	SDB15-0395	VEHICLE PARTS/SUPPLIES LINE MAINT NUWAY BUFFALO	8/17/2015 NONE	57.48
2.42	SDB15-0399	VEHICLE PARTS VEHICLE MAINT. REGIONAL INTERNATIONAL - BUFFALO	8/17/2015 NONE	15.74
2.43	SEK15-0102	MISC SUPPLIES REPAIRS TO 300 KW KOHLER GENERATOR CARQUEST AUTO PARTS	8/17/2015	219.66
2.44	SEK15-0103	BATTERY VETERANS PARK GENERATOR NU-WAY AUTO PARTS - BUFFALO	8/17/2015 ERIE COUNTY CONTRACT	86.92
2.45	SFN15-0017	PAINT AND SUPPLIES EDEN 1 PUMP STATION THE SHERWIN WILLIAMS COMPANY	8/17/2015 ERIE COUNTY CONTRACT	129.16
2.46	SLZ15-0121	RESTORATION CLAIM - JOB 2015-058 ACCOUNTING SUSAN PAULINO	8/17/2015	643.08
2.47	SLZ15-0122	RESTORATION CLAIM - JOB 2015-059 ACCOUNTING MARK WHITE	8/17/2015	116.06
2.48	TAT15-0111	KIRK/GOETZ ENERGY - DIESEL SERVICE CENTER KIRK FUEL COMPANY	8/17/2015 NEW YORK STATE CONTRACT	4,956.60
2.49	TAT15-0112	E405.04 CO-LINE VARIOUS REPAIRS COUNTY LINE STONE CO INC	8/17/2015 ERIE COUNTY CONTRACT	7,954.67
2.50	TAT15-0113	VARIOUS SUPPLIES SERVICE CENTER STAPLES ADVANTAGE (STATE CONTRACT)	8/17/2015 NEW YORK STATE CONTRACT	331.26

8/20/15

CP02562

Erie County Water Authority
Purchasing System Board Approval Report
August 20, 2015 List No: 2015-33

Run Date 8/17/2015
Page 23

Section: 2 Purchase Orders

Item No.	Purchase Order No.	Description and Vendor	Date	Amount
2.51	TAT15-0114	#2 & #1 CRUSHER RUN STONE 350-500 AUDUBON PKY AMHERST MD #1568966 COUNTY LINE STONE CO INC	8/17/2015	1,351.96
2.52	TJM15-0042	LIGHT BULBS, GLOVES VAN DE WATER GRAINGER	8/17/2015	237.64
			(DEPT 846348423)	
Total Purchase Orders:			52	77,563.49

VI. - UNFINISHED BUSINESS (NONE)

VII. - NEW BUSINESS (RESOLUTIONS 3-15)

ITEM 3 - AUTHORIZATION TO ENTER INTO A PROFESSIONAL SERVICES CONTRACT WITH ZEPPELIN COMMUNICATIONS, LLC D/B/A ZEPPCOM TO PROVIDE PUBLIC RELATIONS SERVICES, PROJECT NO. 201500291

Motion by Mr. Anderson seconded by Mr. Jann

WHEREAS, The Erie County Water Authority's ("Authority") Board of Commissioners authorized the issuance of a Request for Proposals ("RFP") to qualified firms to provide Public Relations Services on July 9, 2015; and

WHEREAS, A copy of the RFP was sent to:

Eric Mower and Assoc Inc.
J. Fitzgerald Group
The Partnership Ltd.
Travers Collins & Company
Quinlan & Co.
Pantano & Associates
Zeppelin Communications, LLC
Latorra, Paul & McCann
Mercury Public Affairs; and

WHEREAS, The respondents to the RFP were Zeppelin Communications, LLC and Eric Mower and Associates; and

WHEREAS, The RFP process was conducted pursuant to the enacted state legislation (New York State Finance Law §§139-j and 139-k) and the Authority's Purchasing Guidelines, Policies and Procedures; and

WHEREAS, Upon evaluating the responses to the RFP, the Authority deems it advisable to have Zeppelin Communications, LLC d/b/a ZeppCom provide Public Relations Services; and

WHEREAS, Zeppelin Communications, LLC d/b/a ZeppCom has committed to a three-year contract to provide Public Relations Services, commencing September 1, 2015 with the option to renew the agreement for two (2) additional one (1) year periods on the same terms and conditions; and

WHEREAS, Joseph T. Burns, Secretary to the Authority recommends that the Authority enter into a contract with Zeppelin Communications, LLC d/b/a ZeppCom;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority accepts the proposal of Zeppelin Communications, LLC d/b/a ZeppCom to provide Public Relations Services; and be it further

RESOLVED: Pursuant to New York State Finance Law §§139-j and 139-k and the Authority's Purchasing Guidelines, Policies and Procedures with the award and execution by the Authority of this agreement, the Restricted Period will cease; and be it further

RESOLVED: That the Chairman hereby is authorized to execute said contract on behalf of the Authority; and be it further

RESOLVED: That the Secretary hereby is authorized to forward an executed copy of said contract together with a certified copy of this resolution to Zeppelin Communications, LLC d/b/a ZeppCom.

Ayes: Two; Commrs. Jann and Anderson
Noes: One; Commr. Schad

**ITEM 4 - AUTHORIZATION TO REJECT BIDS FOR CONTRACT NO. W-22C,
STORAGE TANK REFURBISHING, PROJECT NO. 201300266**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority (the "Authority") heretofore advertised in the Dodge Reports on the 24th day of June, 2015, and in Business First on the 26th day of June, 2015, a notice inviting sealed bids or proposals in accordance with Section 1069 of the Public Authorities Law for Contract No. W-22C, Storage Tank Refurbishing; and

WHEREAS, Sealed bids were opened in the office of the Authority on the 14th day of July, 2015, at 11:15 a.m., local time, and were as follows:

BIDDERS	AMOUNT (TOTAL BASE BID)
Worldwide Industries Corp.	\$592,300.00
Amstar of WNY, Inc.	934,500.00
Utility Service Co., Inc.	956,131.00; and

WHEREAS, Article 22 (Award of Contract), Paragraph 22.08 of the Instruction to Bidders Section of the specification and contract documents states that the Owner may elect not to award a contract at this time due to budgetary or other considerations. Owner reserves the right to reject any or all proposals and to re-bid the contract if the Owner deems it in the public interest to do so; and

WHEREAS, Richard M. Rosenberry, Sr. Distribution Engineer and Catherine H. Knab, PE of Wendel, Consulting Engineers advised that based on correspondence received from the apparent low bidder, Worldwide Industries Corp., they are unable to comply with the Authority's Apprenticeship Policy as stated in Section 00800 Supplementary Conditions of the Contract; and

WHEREAS, Due to the above, Richard M. Rosenberry, Sr. Distribution Engineer and Wendel, Consulting Engineers recommend that all remaining bids be rejected due to budgetary considerations; and

WHEREAS, Wesley C. Dust, Executive Engineer concurs with said recommendation;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority reject all bids received on July 14, 2015 for Contract No. W-22C, Storage Tank Refurbishing; and be it further

RESOLVED: That the Secretary is hereby authorized to return to the bidders their deposit made with their bid to the Authority for the abovementioned project.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 5 - APPROVAL OF AMENDMENT NO. 5 OF GHD CONSULTING ENGINEERS, LLC TO PROVIDE CONSULTING ENGINEERING SERVICES FOR STURGEON POINT RESIDUALS SYSTEM AND DELIVERED WATER PUMP STATION IMPROVEMENTS, IDENTIFIED AS CONTRACT NO. GHD-6, PROJECT NO. 201100169 - \$20,400.00

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 27th day of October, 2011, the Erie County Water Authority ("Authority") entered into an agreement with GHD Consulting Engineers, LLC to provide consulting engineering services for Sturgeon Point Residuals System and Delivered Water Pump Station Improvements, identified as Contract No. GHD-6; and

WHEREAS, Said consultant has submitted Amendment No. 5 in the sum of \$20,400.00 to revise the fees for the General Services phase of the engineering services for the GHD-6C portion of the Professional Services Contract; and

WHEREAS, The reason for the above change is during the preliminary design phase it was estimated that the combined duration of shop drawing review and construction would be eleven months. Based on the current construction schedule, the overall project duration is expected to last 15 months. The increase in General Services is being requested based on the additional 4 months of construction; and

WHEREAS, Richard M. Rosenberry, Sr. Distribution Engineer and Wesley C. Dust, P.E., Executive Engineer recommend approval of said Amendment No. 5;

NOW, THEREFORE, BE IT RESOLVED:

That Amendment No. 5 of GHD Consulting Engineers, LLC in the amount of \$20,400.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Amendment No. 5 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 6 - AUTHORIZATION TO EXTEND THE CONTRACT WITH JONES CHEMICALS, INC. FOR THE FURNISHING AND DELIVERING OF CAUSTIC SODA (50% SOLUTION OF SODIUM HYDROXIDE) MEMBRANE GRADE TO THE ERIE COUNTY WATER AUTHORITY FOR USE IN THE TREATMENT OF WATER FOR TWO YEARS FROM NOVEMBER 1, 2013 THROUGH OCTOBER 31, 2015, PROJECT NO. 201300177, IDENTIFIED AS CONTRACT NO. 13-20-10 - \$324,120.00

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 19th day of September, 2013 the Erie County Water Authority ("Authority") entered into a contract with JCI Jones Chemicals, Inc. ("Jones") for the furnishing and delivering of Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade to the Erie County Water Authority for use in the treatment of water for two years from November 1, 2013 through October 31, 2015, identified as Contract No. 13-20-10; and

WHEREAS, Pursuant to Paragraph 15 (Grounds for Renewal of Contract) of the Agreement Section, if the Authority and Supplier mutually agree to continue this Contract after the 31st day of October, 2015, it shall be extended for the term of one (1) year on the same terms and conditions provided for in the Contract; and

WHEREAS, Jones submitted a letter dated July 23, 2015 requesting a one year extension; and

WHEREAS, John Mogavero, Chemist and Chief WTPO recommends extending the contract for a one year period; and

NOW, THEREFORE, BE IT RESOLVED:

That the Authority extends the contract with JCI Jones Chemicals, Inc. for the furnishing and delivering of Caustic Soda (50% Solution of Sodium Hydroxide) Membrane Grade to the Erie County Water Authority for use in the treatment of water, identified as Contract No. 13-20-10 from November 1, 2015 to October 31, 2016; and be it further

RESOLVED: That the Chairman is hereby authorized to execute the Contract Extension Form submitted.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 7 - AUTHORIZATION TO EXTEND THE PROFESSIONAL SERVICES CONTRACT WITH CONSTRUCTION CRAFT ACADEMY TO PROVIDE THE ERIE COUNTY WATER AUTHORITY WITH BACKHOE TRAINING, PROJECT NO. 201200134

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 14th day of June, 2012 the Erie County Water Authority ("Authority") entered into a Professional Services Contract ("Contract") with Construction Craft Academy to provide the Authority with backhoe training; and

WHEREAS, Paragraph 5.1 (Extension of Contract) of the Contract states that the Agreement may be renewed at the option of both parties hereto for one (1) additional three (3) year period on the same terms and conditions provided in the Agreement at a cost mutually agreed upon by both parties and in accordance with industry standards; and

WHEREAS, Construction Craft Academy submitted a letter dated July 14, 2015 requesting to renew the Contract for an additional three year period; and

WHEREAS, Daniel J. NeMoyer, Director of Human Resources recommends extending the Contract for an additional three year period;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority extends the Contract with Construction Craft Academy to provide the Authority with backhoe training for an additional three year period effective August 1, 2015 through July 31, 2018.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 8 - REFUND FOR NEW SERVICE INSTALLATIONS - \$35,191.63

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, The Erie County Water Authority ("Authority") has installed new services identified on its records by OWIP numbers; and

WHEREAS, Said new services have been completed and the actual cost thereof ascertained; and

WHEREAS, The entire actual cost thereof is less than the estimated cost of the new services; and

WHEREAS, Karen A. Prendergast, Comptroller, under the date of August 20, 2015, has recommended that the following refunds be made as set forth in attached Schedule "A";

NOW, THEREFORE, BE IT RESOLVED:

That the Authority repay the difference between the estimated cost of said new services and the entire actual costs thereof to the parties and in the amounts hereinafter set forth in attached Schedule "A".

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

SCHEDULE "A"

**Erie County Water Authority
Refunds Due Depositors For Services Installed
August 20, 2015**

<u>OWIP No.</u>	<u>Depositor & Description</u>	<u>Deposit</u>	<u>Total Cost</u>	<u>Refund Due</u>
60924	Niagara Frontier Transportation Authority 181 Ellicott St. Buffalo, NY 14203 Install an 8" combination service at 247 Cayuga Rd. in the Town of Cheektowaga	\$ 12,600.00	\$ 8,543.36	\$ 4,056.64
60925	Niagara Frontier Transportation Authority 181 Ellicott St. Buffalo, NY 14203 Install an 8" combination service at 247 Cayuga Rd. in the Town of Cheektowaga	13,200.00	8,857.21	4,342.79
60966	NAC Real Estate, LLC 1135 Millersport Hwy. Amherst, NY 14226 Install an 8" combination service at 3930 Sheridan Dr. in the Town of Amherst	10,500.00	7,481.64	3,018.36
60967	2800 Millersport, LLC 2800 Millersport Hwy. Getzville, NY 14068 Install a 6" private fire protection service at 2800 Millersport Hwy in the Town of Amherst	9,500.00	6,851.65	2,648.35
60971	Scott's Buffalo Inn, Inc. 2225 Downs Drive, 6th Floor Erie, PA 16509 Install a 6" private fire protection service at 6647 Transit Rd. in the Town of Lancaster	\$ 14,500.00	\$ 9,348.49	\$ 5,151.51
60972	Scott's Buffalo Inn, Inc. 2225 Downs Drive, 6th Floor Erie, PA 16509 Install a 4" domestic service at 6647 Transit Rd. in the Town of Lancaster	2,500.00	1,411.49	1,088.51
60978	3590 Southwestern Blvd, LLC 100 Orchard Park Rd. West Seneca, NY 14224 Install a 6" private fire protection service at 3590 Southwestern Blvd in the Town of Orchard Park	37,300.00	22,414.53	14,885.47
Total Refunds		\$ 100,100.00	\$ 64,908.37	\$ 35,191.63

**ITEM 9 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2015**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, In a resolution dated October 30, 2014 the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2015; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by Richard Rosenberry, Senior Distribution Engineer, additional funding is needed for some items within the Adopted Capital Budget; and

WHEREAS, In order to provide the funding for these item, funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
1010	101108	Filter Media Replacements	\$ 450,000	
2040	101060	Meter Replacements	180,000	
2590	101022	Contract WSA-9	<u>500,000</u>	
2520	101074	W-22A		<u>\$ 1,130,000</u>
Totals			\$ 1,130,000	\$ 1,130,000

WHEREAS, Robert J. Lichtenthal Jr., Deputy Director, Wesley Dust, Executive Engineer, and Steven V. D'Amico, Business Office Manager recommend approval of said amendment;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget for the fiscal year 2015 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

**ITEM 10 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER
AUTHORITY'S ANNUAL O & M BUDGET FOR FISCAL YEAR 2015**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, In a resolution dated October 30, 2014, the Erie County Water Authority (the "Authority") adopted its Annual Operating & Maintenance Budget for the fiscal year 2015; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by Richard Rosenberry, Senior Distribution Engineer, that extremely low temperatures in the first few months of the year have resulted in much higher than anticipated frozen service repairs/thaws leaving some expense line items running short of sufficient funding; and

WHEREAS, In order to provide sufficient funding for these expense line items, funds will be need to be transferred as follows:

<u>Unit No</u>	<u>Internal No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
2030	10	Materials & Supplies	\$ 40,000	
2525	10	Materials & Supplies	25,000	
2525	15	Payments to Contractors – Repair	200,000	
2535	18	Payments to Contractors – Restoration	<u>500,000</u>	
1010	14	Power		\$ 250,000
1015	14	Power		100,000
1020	14	Power		150,000
2502	76	Renewals and Replacements – St. Pt. Misc. Improvements		250,000
2502	76	Renewals and Replacements – Storage Tank Inspections		<u>\$ 15,000</u>
Totals			\$ 765,000	\$ 765,000

WHEREAS, Robert J. Lichtenthal Jr., Deputy Director, Wesley Dust, Executive Engineer, and Steven V. D'Amico, Business Office Manager, recommend approval of said amendment;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual O & M Budget, for the fiscal year 2015, be amended as shown above.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 11 - APPROVAL OF AMENDMENT NO. 1 OF EMA, INC. FOR MANAGEMENT AND OPERATIONS ENHANCEMENTS, ASSISTANCE IN OPTIMIZING OPERATIONS AND MAINTENANCE, IDENTIFIED AS CONTRACT NO. EMA-003, PROJECT NO. 201400160 - \$218,966.00

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 4th day of September, 2014, the Erie County Water Authority ("Authority") entered into a Professional Services Contract with EMA, Inc. to provide the Authority with services identified as Management and Operations Enhancements, Assistance in Optimizing Operations and Maintenance; and

WHEREAS, Said consultant has submitted Amendment No. 1 in the sum of \$218,966.00 to provide for Wide Area Network Design services to accommodate a secure internal network for SCADA and other Water Authority communication services including frequency coordination and FCC license fees; and

WHEREAS, The reason for said change is because the design work is necessary to accommodate SCADA improvements to the Authority's system requiring a more robust, higher-capacity network between Van de Water and Sturgeon Point, as well as other critical path locations. Current system does not provide the capacity of the newly envisioned network. This change will also reflect frequency coordination and FCC license fees; and

WHEREAS, Paul H. Riester, Director of Administration recommends approval of said Amendment No. 1;

NOW, THEREFORE, BE IT RESOLVED:

That Amendment No. 1 of EMA, Inc. in the amount of \$218,966.00 to provide for the abovementioned change be approved; and be it further

RESOLVED: That the Chairman is hereby authorized to execute said Amendment No. 1 on behalf of the Authority.

Ayes: Three; Commrs. Jann, Schad and Anderson

Noes: None

**ITEM 12 - AUTHORIZATION TO AMEND THE ERIE COUNTY WATER
AUTHORITY'S ANNUAL CAPITAL BUDGET FOR FISCAL YEAR 2015**

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, In a resolution dated October 30, 2014 the Erie County Water Authority (the "Authority") adopted its Annual Capital Budget for the fiscal year 2015; and

WHEREAS, From time to time, due to changes in spending priorities, availability of funds, or changes in other circumstances, the Authority finds it proper to amend its Budget to reflect such changes; and

WHEREAS, The Authority has been advised by Paul Riester, Director of Administration, funding is needed for the Design of a New Wide Area Network that was not initially funded in the Adopted Capital Budget; and

WHEREAS, The Wide Area Network is needed to support current/future technological advancements and improvements throughout the Authority's facilities; and

WHEREAS, In order to provide the funding for this item, funds within the Capital Budget will need to be re-allocated as follows:

<u>Unit No</u>	<u>Capital No:</u>	<u>Description</u>	<u>Increase</u>	<u>Decrease</u>
6025	101130	Design of New Wide Area Network for ECWA Facilities	<u>\$ 94,000</u>	
6025	101061	Hi-Tech Development		\$ 50,000
6025	101062	System Software		<u>\$ 44,000</u>
		Totals	\$ 94,000	\$ 94,000

8/20/15

WHEREAS, Robert J. Lichtenthal Jr., Deputy Director, Wesley Dust, Executive Engineer, and Steven V. D'Amico, Business Office Manager recommend approval of said amendment;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority's Annual Capital Budget for the fiscal year 2015 be amended as listed above.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

ITEM 13 - AUTHORIZATION TO AMEND POLICY NO. 4.0 – PROBATIONARY TERM TO THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES/ PROCEDURES MANUAL

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies/Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies/Procedures Manual; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advises that it is in the best interest of the Authority to amend Policy No. 4.0 – Probationary Term of said Manual to read as follows on attached Schedule "A"; and

WHEREAS, This amendment to the policy has been prepared and reviewed by Robert J. Lichtenthal, Jr., Deputy Director, Matthew J. Baudo, Deputy Administrative Director and Jacqueline Mattina, Deputy Associate Counsel; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends amending Policy No. 4.0 – Probationary Term of the Authority's Employee Policies/ Procedures Manual;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 4.0 – Probationary Term of said Manual of the Authority's Employee Policies/Procedures Manual.

Ayes: Three; Commrs. Jann, Schad and Anderson
Noes: None

Schedule "A"

**ERIE COUNTY WATER AUTHORITY
HR Policies/Procedures**

Re:	PROBATIONARY TERM	Policy No.:	4.0
<hr/>			
Application:	All Employees	Amended:	09/25/03 06/03/04 08/20/15

PURPOSE

To provide an adequate period of time during which both the Authority and a newly hired, transferred or promoted employee may determine the employee's suitability for the job.

POLICY

All permanent employees who are hired, transferred or promoted must serve a probationary term during which the employee's conduct, performance and fitness are evaluated to determine his or her suitability for the position. Such probationary terms, shall at the discretion of the Authority, be for a period not less than eight (8) weeks, but no longer than twenty-six (26) weeks.

This policy does not apply to those employees in the exempt civil service classification.

PROCEDURE

1. The Authority shall follow the probationary term procedures described in the Rules for the Classified Civil Service, Rule XIII.
2. **Newly Hired Employees:** Each new hire is to be evaluated after forty (40), eighty (80) and one hundred twenty (120) days of the twenty-six (26) week new hire probationary period. An employee not receiving a satisfactory evaluation may be terminated at any time after a minimum of

8/20/15

eight (8) weeks and during the remaining eighteen (18) weeks of the probationary period. If, after the probationary period the employee's performance is deemed satisfactory, he or she will be given permanent status. Evaluations are to be conducted by the employee's supervisor and recorded on a *Probationary Employee Performance Report Form*.

3. **Promoted Employees:** Each employee, when promoted, is to be evaluated after his or her eight (8) week probationary period. At the discretion of the Authority a promotional probationary period may be extended for up to a twenty-six (26) week period. If after the probationary period an employee does not receive a satisfactory evaluation he or she will be returned to his or her previous position. If, after the probationary period, the employee's performance is deemed satisfactory, he or she will be given permanent status in the new job title. Evaluations are to be conducted by the employee's supervisor and recorded on a *Promotional Probationary Employee Performance Report Form*.

ITEM 14 - AUTHORIZATION TO AMEND POLICY NO. 27.0 – SALARY INCREMENTS TO THE ERIE COUNTY WATER AUTHORITY'S EMPLOYEE POLICIES/ PROCEDURES MANUAL

Motion by Mr. Anderson seconded by Mr. Schad

WHEREAS, Heretofore and on the 18th day of May, 1995, by Resolution Item No. 25, the Erie County Water Authority ("Authority") adopted an Employee Policies/Procedures Manual (formerly known as Human Resources Policies/ Procedures Manual); and

WHEREAS, Heretofore and on the 27th day of December, 2005 the Authority adopted a revised Employee Policy Policies/Procedures Manual; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director advises that it is in the best interest of the Authority to amend Policy No. 27.0 – Salary Increments of said Manual to read as follows on attached Schedule "A"; and

WHEREAS, This amendment to the policy has been prepared and reviewed by Robert J. Lichtenthal, Jr., Deputy Director, Matthew J. Baudo, Deputy Administrative Director and Jacqueline Mattina, Deputy Associate Counsel; and

WHEREAS, Robert J. Lichtenthal, Jr., Deputy Director recommends amending Policy No. 27.0 – Salary Increment of the Authority's Employee Policies/ Procedures Manual;

NOW, THEREFORE, BE IT RESOLVED:

That the Authority amend Policy No. 27.0 – Salary Increment of said Manual of the Authority's Employee Policies/Procedures Manual.

Ayes: Three; Commrs. Jann, Schad and Anderson
 Noes: None

Schedule "A"

**ERIE COUNTY WATER AUTHORITY
 HR Policies/Procedures**

**Re: EMPLOYEE PERFORMANCE REVIEWS &
 SALARY INCREMENTS**

Policy No.: 27.0

Application: All Employees

**Amended: 12/04/03
 06/03/04
 08/20/15**

PURPOSE

To ensure proper evaluation of employee performance and promote constructive feedback from supervisors. To provide eligible employees the opportunity to receive salary increases based on merit and the quality of the employee's performance.

POLICY

It is the policy of the Authority to ensure proper evaluation of employee merit and performance by conducting annual performance reviews of each employee. The Authority considers granting step increments, either in January or July, to eligible employees based on job performance as provided for by the Authority's Career and Salary Plan adopted by resolution of the Authority dated October 11, 1956.

PROCEDURE

1. The Human Resources Department will distribute to each department annual employee performance report forms for those employees reaching the annual anniversary of their date of hire. These employee annual performance reports must be completed, reviewed

8/20/15

with the employee and returned to the Human Resources Department within two weeks of the date that they are issued.

2. Employees permanently appointed or promoted to a position and that have successfully completed probation become eligible for an increment after being in that position for a period of six (6) months. The six months must be served prior to the increment award date.
3. Employees appointed or promoted to a position on a temporary, contingent permanent or provisional basis become eligible for an increment after being in that position for a period of six (6) months. The six months must be served prior to the increment award date.
4. If a temporary, contingent permanent or provisional employee becomes permanent following his or her provisional promotion or appointment and has completed at least six (6) months of service in that particular position, prior to the next increment award date, that employee will be eligible for an increment at that time.
5. Increments are awarded, at the sole discretion of the Authority, based on merit and quality of job performance.
6. If an employee is on a leave of absence for more than half of the performance review period, an accurate measure of work performance cannot be made; therefore, the employee will not become eligible for any further increments until he or she has returned to active employment for at least six (6) months during a one year increment period.
7. Employees who are appointed to a new position within the same salary grade continue to be eligible to receive increments just as if they were still in their previous position.
8. If an employee is provisionally promoted and is subsequently returned to their previous position having missed an increment due to the promotion, said increment may be awarded at the time the employee is returned to the previous position. No lapse in time for increment eligibility will occur.
9. When an employee holding a position allocated to a salary grade prescribed in the Erie County Water Authority's Career and Salary Plan adopted by resolution of the Authority dated October 11, 1956, as amended, has reached a salary equal to or in excess of the maximum salary of the grade of his or her position and thereafter has rendered continuous service in such position or in a position in the same salary grade for a period of five years in the aggregate, he or she shall be eligible on the first day of the fiscal year following completion of such service to receive an additional increment of the grade to which his or her position is allocated, provided however, that the employee has received satisfactory

performance reviews on their employee annual performance reports, and that the wages of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his or her position plus one (1) additional increment of such grade.

10. When an employee has received his or her first longevity increment in accordance with the provisions of the above paragraph and continues in the same position for an additional five (5) years (*or as otherwise specified in a collective bargaining agreement*) without increments, he or she shall be eligible on the first day of the fiscal year following completion of such service to receive an additional longevity increment of the grade to which his or her position is allocated, provided however, that the employee has received satisfactory performance reviews on their employee annual performance reports, and that the salary of such employee shall not be increased pursuant to this provision to an amount in excess of the maximum salary of the grade of his or her position plus two (2) additional increments of such grade.
11. When an employee has received his or her first and second longevity increments in accordance with the provisions of the above paragraphs and continues in the same position for an additional five (5) years (*or as otherwise specified in a collective bargaining agreement*) without increments, he or she shall be entitled on the first day of the fiscal year following completion of such service to receive an additional longevity increment of the grade to which his or her position is allocated, provided however, that the employee has received satisfactory performance reviews on their employee annual performance reports, and that the salary of such employee shall not be increased, pursuant to this provision, to an amount in excess of the maximum salary of the grade of his or her position plus three (3) additional increments of such grade.
12. When an employee has received his or her first, second and third longevity increments in accordance with the provisions of the above paragraphs and continues in the same position for an additional five (5) years (*or as otherwise specified in a collective bargaining agreement*) without increments, he or she shall be entitled on the first day of the fiscal year following completion of such service to receive an additional longevity increment of the grade to which his or her position is allocated, provided however, that the employee has received satisfactory performance reviews on their most employee annual performance reports and that the salary of such employee shall not be increased, pursuant to this provision, to an amount in excess of the maximum salary of the grade of his or her position plus four (4) additional increments of such grade.
13. When an employee has received his or her first, second, third and fourth increment in accordance with the provisions of the above paragraphs and continues in the same position for an additional five (5) years (*or as otherwise specified in a collective bargaining agreement*) without increments, he or she shall be entitled on the first day of

the fiscal year following completion of such service to receive an additional longevity increment of the grade to which his or her position is allocated provided, however, that the employee has received satisfactory performance reviews on their employee annual performance reports and that the salary of such employee shall not be increased, pursuant to this position, to an amount in excess of the maximum salary of the grade of his or her position plus five (5) additional increments of such grade.

14. All salary increments are dependent on a satisfactory performance review on the employee's annual employee performance reports. An Employee Performance Report which is more than one year old will not be acceptable for the consideration of an increment. In the event the employee has not had a performance review in the last 12 months, an annual employee performance report must be completed to determine eligibility for the increment. All recommendations for salary increments must be accompanied by either a Employee Non-Management employee annual performance report (No. 27.1) or a Supervisory, Managerial or Confidential employee annual performance report (No. 27.2) completed by the employee's supervisor.
15. Each seasonal employee is to be evaluated once during his or her term of employment. Evaluations are to be conducted by the employee's supervisor and recorded on a Seasonal Employee Evaluation form.

ITEM 15 - Service Connection Work Order List:

Motion by Mr. Anderson seconded by Mr. Schad and carried to approve Service Connection Work Order Nos. 2015-28 and 2015-29, to Nichols Long & Moore Construction Corp. for Service Area No. 1 under Contract No. 15-03-02 and to Russo Development, Inc. for Service Area No. 2 under Contract No. 15-04-02 and large services under Contract No. 15-02-01 to Kandey Company, Inc.

SEAN COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

ISS DATE 8/17/2015
PAGE: 1

TO: KANNEY COMPANY INC
19 CAMDEN RD
WEST GREENBAY WI 53094-3243

NO.: 2015-20
DATE: 8/07/2015
CONTRACT: 15-02-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BOW ENGINEERS.

SERVICE	STREET ADDRESS	TEN	APPLICANT	DATE	TYPE	WATER DISTRICT	EST. MAIN	SERVICE	BILLING
NUMBER									
997400	4129 LAKE SHORE RD	RENDERED	SAINT FRANCIS RS	1.5"	Domestic		0	2,400.00	60601313-6
COMMENTS: ALSO 4" FPP CHIP 061037 FOR FPP									
997401	4129 LAKE SHORE RD	RENDERED	SAINT FRANCIS RS	4"	FPP		0	12,000.00	60601314-0
COMMENTS: ALSO 1.5" DON CHIP 061039 FOR FPP									
318913510	2187 WHEELER DR	AMENITY	ERIC & KENT STUYVE	6"	FPP	WATER DISTRICT C		31,500.00	60601363-2
COMMENTS: ALSO 1" DON (EXISTING TO BE KILLED) CHIP 061040 FOR FPP									
318913537	00 MEYER RD	AMENITY	00 MEYER ROAD LLC	8"	Combo	WATER DISTRICT A		14,500.00	60601364-0
COMMENTS: CHIP 061030									
318913567	2187 WHEELER DR	AMENITY	ERIC & KENT STUYVE	1"	Domestic	WATER DISTRICT C		2,000.00	60601371-6
COMMENTS: ALSO 6" FPP CHIP 061036 FOR 1" DON									

DISTRIBUTION ENGINEER:

CONTRACTOR:

SUPERVISOR:

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE SEAN COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

2015
8-17-15

8/20/15

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

WOW DATE: 8/17/2015
PAGE: 1

TO: NICHOLS LOUIS & MOORE CORP
149 GURVILLE RD
LANCASTER NY 14086

WO.: 2015-20
DATE: 8/07/2015
CONTRACT: 15-03-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ECAH ENGINEERS.

SERVICE NUMBER	STREET ADDRESS	TYPE	APPLICANT NAME	SIZE	TYPE	WATER IDENTIFICATION	WWT	WASH	SERVICE CHARGE	BILLING ACCOUNT NO.
939475	9355 BENT GREEN RD	CLARENCE	SPARKLING GREEN LLC	1.5"	Domestic		T		3,400.00	00002954-0
939476	5883 FREDERICK CT	CLARENCE	VILLAS AT SPARKLING GREEN	1.5"	Domestic		T		3,400.00	00002954-4
939513	8390 KRISTINA CIR	CLARENCE	GREEN HOME OF NY	3/4	Residential		T		3,000.00	00006120-0
939516	8367 WICKLOW HARBOR	CLARENCE	POWER HOME INC	3/4	Residential		T		3,000.00	00006121-3
939517	9010 WICKLOW HARBOR	CLARENCE	POWER HOME INC	3/4	Residential		T		3,000.00	00006123-4

DISTRIBUTION ENGINEER:

James H. Kovalik 8/17/15

CONTROLLER:

James A. Pendergast

SECRETARY:

J.P.

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

8-17-15

ERIE COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

SIN DATE 8/17/2015
PAGE: 1

TO: ERISO DEVELOPMENT INC
535 WEST MAIN ST
SPRINGVILLE NY 14161

NO.: 2015-20
DATE: 8/07/2015
CONTRACT: 15-04-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF RWA ENGINEER.

SERVICE	STREET	APPLICANT	DATE	TYPE	MAIN	NEW	MAIN	SERVICE	BILLING
NUMBER	ADDRESS	NAME	DATE	TYPE	IDENTIFICATION	FEES	PAYMENT	CHG.	ACCOUNT #
955787	3 LOVE TER	LAKHMAN SURESH CUSTON HUNZO	1/4	Residential				2,000.00	40567780-4
01200000	0430 BACH CREEK RD	RODPOH ROBERTY MOZNIAR	1"	Residential	WATER DISTRICT			2,000.00	40514011-6
COMMENTS: SURVEY WITH APPL & MAIL FROM YOUR									
034500378	3943 NORTH BUFFALO RD	ORCHER PARK JOE ORCHARD	3"	Domestic	WATER DISTRICT	0		3,400.00	40503049-6
COMMENTS: REVISIONS CHARGE SIZE TO 3"									
403900140	13 JOHN ALAN CR	W KEMICA BROWN PLOTCHINSKI	3/4	Residential	WATER DISTRICT			2,000.00	40401309-3
COMMENTS: LONG, CURED AND READY 7/28/15									

DISTRIBUTION ENGINEER:

Franklin Kneller 8/17/15

COMPTROLLER:

Karen A. Bender

SECRETARY:

J. D.

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ERIE COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*MLK
8/17/15*

ELIAS COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

WFO DATE: 8/12/2015
PAGE: 1

TO: EMMETT COMPANY INC
19 HANOVER DR
WEST AMERICA NY 14224-2240

WO.: 2015-29
DATE: 8/12/2015
CONTRACT: 15-03-01

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF RWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TYPE	APPLICANT'S NAME	WATER TYPE	MAIN IDENTIFICATION	WWT	MAIN	SERVICE	BILLING
953283	6433 MAIN ST	ASBESTOS	DANOS COLLEGE	6"	PPP			40,100.00	60680809-0
COMMENTS: REMOVE EXISTING 2" CDM, ADD 6" PPP OWIP 061043									
315912641	2497 SWEET HOME RD	ASBESTOS	LOCKWOOD VILLAS LLC	6"	Domestic			3,900.00	60599821-0
COMMENTS: ALSO 6" PPP OWIP 061044									
315912942	2497 SWEET HOME RD	ASBESTOS	LOCKWOOD VILLAS LLC	8"	PPP			80,400.00	60599822-0
COMMENTS: ALSO 6" CDM OWIP 061043									

DISTRIBUTION ENGINEER

David J. Kneale 8/12/15

COMPTROLLER

David J. Kneale

SECRETARY

J. D.

NOTES

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE ELIAS COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

*DMF
8-12-15*

8/20/15

0/12/2019
PAGE: 3

NO.: 2013-29
DATE: 0/12/2015
CONTRACT: 13-06-02

THE ABOVE ORDER MUST APPEAR ON ALL ORDERS AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF ABOA ENGINEER.

SERVICE	STREET		AFFILIATE		MAIN	SPY	MAIN	SERVICE	BILLING	
NUMBER	ADDRESS	TOWN	NAME	AREA	TYPE	IDENTIFICATION	PERMIT	PAYMENT	COUNT	DATE
936439	3174	SHADON LN	SHADON LN	STAD	HOUSE	3/4	Residential		3,000.00	68081173-1
66360839	55	CONNETT CR	CONNETT CR	STAD	HOUSE	3/4	Residential	WATER DISTRICT	3,000.00	68074639-4
66360839	94	CONNETT CR	CONNETT CR	STAD	HOUSE	3/4	Residential	WATER DISTRICT	3,000.00	68364671-0
68789739	6189	SUNSET RD	CONNETT CR	STAD	HOUSE	3/4	Residential	WATER DISTRICT	3,000.00	68504344-4

CONNECTION: HOUSE APPROX 300' EACH

DISTRIBUTION STATEMENT:

CONTROLLER

CONCLUSIONS

SERVICES SHALL BE INSTALLED PURSUANT TO SPECIFICATIONS OF THE AUTHORITY.
THE IRIN COUNTY WATER AUTHORITY IS EXEMPT BY LAW FROM TAXES.

CONCLUSION

DRJ
8-12-15

WILK COUNTY WATER AUTHORITY
SERVICE CONNECTION WORK ORDER

SIN DATE 8/12/2015
PAGE: 3

TO: NICHOLS LOW & NOON CONST CORP
149 GUNVILLE RD
LANCASTER NY 14086

ED...: 2015-20
DATE: 8/12/2015
CONTRACT: 15-03-02

THE ABOVE NUMBER MUST APPEAR ON ALL INVOICES AND CORRESPONDENCE. THIS INVOICE IS SUBJECT TO ALL OF THE TERMS AND CONDITIONS PRINTED HEREON AND TO WHICH REFERENCE IS HEREBY MADE. PLEASE ACKNOWLEDGE RECEIPT OF ORDER AND DATE OF COMPLETION OF WORK. THE CONTRACTOR IS AUTHORIZED TO MAKE THE FOLLOWING LISTED INSTALLATIONS UNDER THE SUPERVISION OF BOWA ENGINEER.

SERVICE NUMBER	STREET ADDRESS	TOWN	APPLICANTS NAME	SIZE	TYPE	MAIN IDENTIFICATION	NEW MAIN	MAIN PAYMENT CODE	SERVICE FEE	BILLING ACCOUNT NO
319911730	GOODRICH RD	CLARENCE	JOSEPH CIOTUSZYNSKI	3/4	Residential		T		2,000.00	60604119-7
319911688	60 ASHDALS CIR	AMHERST	REGENCY BUILDERS LLC	1"	Residential	WATER DISTRICT	A		2,000.00	64771500-3
319911641	61 ASHDALS CIR	AMHERST	REGENCY BUILDERS LLC	1"	Residential	WATER DISTRICT	A		2,000.00	64771760-2
319913534	65 SABLE PARK	AMHERST	RYAN BONES	1/4	Residential	WATER DISTRICT			2,000.00	60994759-3
319913557	200 OAKWOOD DR	AMHERST	GRANITE BONE BUILDERS INC	3/4	Residential	WATER DISTRICT	A		2,000.00	60681911-4
319913575	52 LAKESIDE DR	AMHERST	DONALD MOURATH	1"	Residential	WATER DISTRICT	A		2,000.00	60684342-0
COMMENTS: RISEMASTER BLAS										
719003004	9 JOSEPH DR	LANCASTER	LOVEJOY BUILDERS INC	3/4	Residential	WATER DISTRICT			2,000.00	24090340-6
719003334	44 MIDDLEBURY LN	LANCASTER	RYAN BONES	3/4	Residential	WATER DISTRICT			2,000.00	60943351-3

SEAL COUNTY WATER AUTHORITY
SERVICE COMMITTEE MEETING

MEETING DATE: 6/12/2015
PAGE: 4

TO: MICHAEL LAMB & SONS CONSTRUCTION
100 CLEVELAND RD
LAKEVIEW NY 14086

SA.: 2015-09
DATE: 6/12/2015
CONTRACT: 15-03-02

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SERVICE ORDER	ADDRESS	TIME	APPROVED	DATE	TYPE	REMARKS	EST. PRICE	EST. DATE	EST. TIME
71500030 11	WINDHAM LN	LAKEVIEW	SEAL	2/6	Residential	WATER SUPPLY	2,000.00	00000000-0	
71500000 14	CHARLOTTE LN	LAKEVIEW	SEAL	2/6	Residential	WATER SUPPLY	2,000.00	00000000-0	
71500000 0	WINDHAM LN	LAKEVIEW	WINDHAM/SEAL	2/6	Residential	WATER SUPPLY	2,000.00	00000000-0	

DEPUTY ENGINEER: Joseph T. Burns 8/12/15
COMMITTEE: Karen A. Anderson 8/12/15
SECRETARY: J. B.

SEAL ENGINEER: Joseph T. Burns
THE SEAL COUNTY WATER AUTHORITY IS SUBJECT TO LAW FROM 1995.

DATE
8-12-15

VIII. - ADJOURNMENT

Motion by Mr. Anderson, second by Mr. Schad and carried that the meeting adjourn.

Joseph T. Burns
Secretary to the Authority

SLZ

8/20/15